

## **AGENDA FOR THE EXECUTIVE**

**Date:** Monday, 5 September 2016

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

***Executive Members:***

Councillor S D T Woodward, Policy and Resources (Executive Leader)

Councillor T M Cartwright, MBE, Public Protection (Deputy Executive Leader)

Councillor Miss S M Bell, Leisure and Community

Councillor K D Evans, Planning and Development

Councillor Miss T G Harper, Streetscene

Councillor Mrs K Mandry, Health and Housing



**1. Apologies for Absence**

**2. Minutes (Pages 1 - 8)**

To confirm as a correct record the minutes of the meeting of Executive held on 11 July 2016.

**3. Executive Leader's Announcements**

**4. Declarations of Interest**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**5. Petitions**

**6. Deputations**

To receive any deputations, of which notice has been lodged.

**7. Minutes / References from Other Committees**

To receive any reference from the committees or panels held.

**Matters for Decision in Public**

*Note: Where an urgent item of business is raised in accordance with Part 3 of the Constitution, it will be considered with the relevant service decisions as appropriate.*

**8. Leisure and Community**

**Non-Key Decision**

**(1) Grant of Easement - 24 Locks Road (Pages 9 - 16)**

A report by the Director of Finance and Resources.

**9. Public Protection**

**Non-Key Decision**

**(1) Police and Crime Plan 2016-2021 (Pages 17 - 28)**

A report by the Director of Planning and Regulation.

**10. Planning and Development**

**Non-Key Decision**

**(1) Local Development Scheme 2016-2018 (Pages 29 - 54)**

A report by the Director of Planning and Regulation.

## **11. Policy and Resources**

### **Non-Key Decision**

#### **(1) Local Service Agreements (Pages 55 - 76)**

A report by the Director of Finance and Resources.

P GRIMWOOD  
Chief Executive Officer  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
26 August 2016

**For further information please contact:  
Democratic Services, Civic Offices, Fareham, PO16 7AZ  
Tel: 01329 236100  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**



# FAREHAM

BOROUGH COUNCIL

## Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 11 July 2016

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
T M Cartwright, MBE, Public Protection (Deputy Executive Leader)  
Miss S M Bell, Leisure and Community  
K D Evans, Planning and Development  
Miss T G Harper, Streetscene  
Mrs K Mandry, Health and Housing

**Also in attendance:**

B Bayford, Chairman of Health and Housing Policy Development and Review Panel  
Mrs S M Bayford, Chairman of Scrutiny Board  
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee  
M J Ford, JP, Chairman of Public Protection Policy Development and Review Panel  
G Fazackarley, Chairman of Appeals Committee  
L Keeble, Chairman of Streetscene Policy Development and Review Panel  
A Mandry, Chairman of Planning and Development Policy Development and Review Panel; for Item 10(3)  
Ms S Pankhurst, Chairman of Leisure and Community Policy Development and Review Panel  
S Cunningham, for items 9(1) and 10(1)  
Mrs K K Trott, for items 9(1) and 10(1)  
C J Wood, for items 10(2) and 12(1)



## 1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

## 2. MINUTES

RESOLVED that the Minutes of the Executive held on the 6 June 2016 be confirmed and signed as a correct record.

## 3. EXECUTIVE LEADER'S ANNOUNCEMENTS

### Solent Strategic Governance Review

The Executive Leader announced that the Council has recently received a letter and documents from the three local Unitary Authorities (Southampton, Portsmouth and the Isle of Wight) relating to a possible devolution deal with Government for the South Hampshire region. These documents have been circulated to all members.

In order to fulfil the Government's process to implement a devolution deal, there are a number of steps that the three Unitary Authorities have to go through, including consideration of the local governance arrangements required to take forward the draft deal. As a result, the three Councils have undertaken a governance review, considering how arrangements could be improved to deliver better outcomes for local people across the key themes covered by the proposed deal.

The three authorities have requested Fareham Borough Council's provisional views on whether we agree with the draft conclusion that the creation of a Combined Authority across the three councils would help to deliver improvements for the Solent economy and quality of life for local people.

The timescale for responses is very short, with a deadline of 14<sup>th</sup> July 2016. Given this restricted timescale, and following discussion with the Chief Executive Officer, the Executive Leader felt that the best way of presenting this issue to members was by way of an announcement at this Executive meeting. The Executive Leader gave reassurance that, should the three Unitary Authorities decide to proceed with the creation of a Combined Authority, then a full public consultation programme will take place which will offer the opportunity for a full discussion and debate within our Council to enable us to take a fully informed decision.

The Executive Leader stated that, at this stage, it is not possible for Fareham Borough Council to be part of the Combined Authority. Hampshire County Council is not supportive of the proposal, and the law requires County Council agreement to allow the District Councils to be part of a Combined Authority. The three Unitary Authorities are, however, permitted to do this without the agreement of the County Council. Once formed, the law would allow the relevant District Councils to join the newly formed Combined Authority, without the agreement of the County Council.

The Executive Leader believes that there is a compelling case to form a Combined Authority for the Solent area and that the benefits are clearly set out in the documents that have been received. Any initiative which attracts much needed infrastructure funding into the local economy has to be welcomed. The Government is actively seeking to agree “devolution” deals with all councils in England. This means that certain powers and funding previously controlled by Central Government would be passed down to local councils. This has to be the way forward, giving local people the power to make decisions on local matters.

The Executive Leader confirmed that he therefore intends to respond to the three Unitary Councils giving Fareham Borough Council’s support to their proposal to start the process of forming a Combined Authority.

#### **4. DECLARATIONS OF INTEREST**

Councillor C J Wood declared a Non-Pecuniary Personal Interest when he addressed the Executive on item 13(1): Lease of Land at Daedalus, due to the close proximity of his parents’ property to the Daedalus site.

#### **5. PETITIONS**

There were no Petitions submitted at this meeting.

#### **6. DEPUTATIONS**

The Executive received deputations in relation to items 8(1) – Protecting Fareham’s Town Centre from Anti-Social Behaviour from Mr Mike Smart of Homefayre House and 9(1) – Delivery of Welborne: Detailed Programme and Costs and Interim Governance Review from Bruce Slattery on behalf of Christopher Smith, Chairman of BST Warehouses Ltd.

#### **7. MINUTES / REFERENCES FROM OTHER COMMITTEES**

There were no minutes or references from other committees brought to this meeting.

#### **8. STREETSCENE**

(1) Bus Shelter Services Contract

RESOLVED that the Executive agrees to award the contract for option (a) to the contractor ranked at 1<sup>st</sup> position (as set out in confidential appendix A), being the best price quality ratio tender received.

#### **9. PUBLIC PROTECTION**

(1) Protecting Fareham's Town Centre from Anti-Social Behaviour

At the request of the Executive Leader, this item was brought forward on the agenda and heard first.

A deputation on this item was received from Mike Smart, Area Manager, from Homefayre House.

At the invitation of the Executive Leader, Councillors S Cunningham and Mrs K K Trott addressed the Executive on this item.

RESOLVED that the Executive:

- (a) notes the evidence within the report;
- (b) approves the introduction of a range of control measures, as set out in paragraph 9 of the report; and
- (c) approves the commencement of a consultation process to ascertain public views in making a Public Spaces Protection Order.

## 10. PLANNING AND DEVELOPMENT

- (1) Delivery of Welborne: Detailed Programme and Costs and Interim Governance Review

At the request of the Executive Leader, this item was brought forward on the agenda.

A deputation on this item was received from Bruce Slattery on behalf of Christopher Smith, Chairman of BST Warehouses Ltd.

At the invitation of the Executive Leader, Councillors S Cunningham and Mrs K K Trott addressed the meeting.

Following a response from Bruce Slattery to a question raised by the Executive Leader, an additional recommendation was agreed by the Executive.

RESOLVED that the Executive:

- (a) notes the detailed programme of work and resourcing plan outlined for the progression of the Welborne Delivery Strategy;
- (b) approves the expenditure for 2016/17 as set out in Appendix A;
- (c) notes the revised community engagement arrangements outlined in paragraphs 16-18 of the Executive Briefing Paper;
- (d) recommends to Council that the Welborne Standing Conference be dissolved;
- (e) recommends to Council that Henry Cleary OBE be thanked for his work as Chairman and the other members also be thanked for their contribution to the work of the Conference over the past four years; and
- (f) instructs officers to seek clarification within 7 days from BST Warehouses Ltd as to which areas of land within the Welborne plan



area they currently have full legal control over for the purposes of development.

(2) Hill Head Coastal Protection Project Phase 1 Scheme

At the invitation of the Executive Leader, Councillor C J Wood addressed the Executive on this item.

The Executive was advised that officers are planning a public information event to be held on 11 August on the phase 1 works to include an exhibition of posters and timescales giving examples of possible disruptions i.e. access restrictions to car parks at the site.

RESOLVED that the Executive:

- (a) approves the beach re-nourishment to replenish the historically low beach levels at Hill Head and implement extensive maintenance repairs to FBC owned groynes at Hill Head;
- (b) approves proceeding with Detailed Design of the replacement seawall along frontage 'A' including Ground Investigation works; and
- (c) in the interest of expediency, approves that the Director of Planning and Regulation is given delegated authority to award the contracts to deliver Phase 1 of the Hill Head Coastal Protection Project, after consultation with the Executive Member for Planning and Development.

(3) Fareham Town Centre Management Partnership

At the invitation of the Executive Leader, Councillor A Mandry addressed the Executive on this item.

RESOLVED that the Executive:

- (a) agrees that the Fareham Town Centre Management Partnership is formally dissolved;
- (b) agrees that the programme of Fareham town centre management activity be delivered directly by the Council as part of the Executive's Leisure and Community portfolio;
- (c) confirms that the Fareham Town Centre Management Reserve of £208k continues to be held for future investment to support Fareham town centre activities; and
- (d) thanks the members of the Partnership for their hard work and dedication over the years of the life of the Fareham Town Centre Partnership.

## 11. POLICY AND RESOURCES

(1) General Fund and Housing Revenue Account Outturn 2015/16

RESOLVED that the Executive:

- (a) approves the carry forward of £260,700 to fund the completion of the General Fund expenditure programmes in 2016/17, as contained in this report;
  - (b) approves that £2,367,000 from the HRA Capital Account is carried forward to fund the outstanding balances from the 2015/16 programme in 2016/17; and
  - (c) notes the contents of the report.
- (2) Lease of land for NATS training facility at Daedalus.

RESOLVED that the Executive:

- (a) approves the draft Heads of Terms, as set out in confidential Appendix A to this report;
  - (b) delegates authority to the Director of Finance and Resources in consultation with the Executive Member for Policy and Resources to agree the detailed terms, as appropriate; and
  - (c) agrees to reinvest the annual rent received from the disposal of land under this lease into the Airport Estate to support the vision for Daedalus.
- (3) Capital and Treasury Management Outturn 2015/16

RESOLVED that the Executive:

- (a) agrees that the General Fund Capital Programme for 2015/16 be approved and financed as set out in Appendix A to this report;
  - (b) agrees the additional expenditure incurred, amounting to £12,657 be financed retrospectively from surplus capital resources; and
  - (c) agrees the actual General Fund Capital expenditure and treasury management activity for 2015/16 be noted.
- (4) Warsash Wasps Matched Funding

RESOLVED that the Executive:

- (a) agrees to award matched funding of up to £20,000 to Warsash Wasps Sports and Football Club towards the cost of upgrading New Road, in order to improve access to the new changing rooms, the all-weather artificial football pitch and full size grass football pitch; and
- (b) agrees that the award of funding is subject to agreeing satisfactory terms for community use to ensure that the facilities are made available for use by the community.

## 12. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that the public and representatives of the Press be excluded from the remainder of the meeting on the grounds that the matters to be dealt with involve the likely disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

(1) Lease of Land at Daedalus

At the invitation of the Executive Leader, Councillor C J Wood addressed the meeting.

Councillor C J Wood declared a non-pecuniary interest in this item due to the proximity of his parents' home to the site at Daedalus.

RESOLVED that the Executive:

- (a) agrees the Heads of Terms for the lease of land at Daedalus, as set out in the confidential report; and
- (b) delegates authority to the Director of Finance and Resources, in consultation with the Executive Member for Policy and Resources, to agree minor amendments to the terms as appropriate.

(The meeting started at 6.00 pm  
and ended at 7.55 pm).



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 05 September 2016

<b>Portfolio:</b>	Leisure and Community
<b>Subject:</b>	Grant of Easement for Right of Access to 24 Locks Road
<b>Report of:</b>	Director of Finance and Resources
<b>Strategy/Policy:</b>	Asset Management Plan
<b>Corporate Objective:</b>	A dynamic, prudent and progressive Council

**Purpose:**  
To report the terms provisionally agreed for the granting of an easement across land at Lawn Drive, Locks Heath.

**Executive summary:**  
The owner of 24 Locks Road has requested an easement across a strip of amenity land at Lawn Drive so that access can be created to serve the existing house and enable development of a dwelling in the front of the plot. Terms have been provisionally agreed and are set out in the confidential Appendix A.

**Recommendation/Recommended Option:**  
That the Executive approves the granting of the easement across land at Lawn Drive on the terms as shown in the confidential Appendix A.

**Reason:**  
To progress the proposed easement the approval of the Executive to the provisionally agreed terms is required.

**Cost of proposals:**  
All costs to be met by the owner of 24 Locks Road.

**Appendices:**

- A:** Confidential appendix setting out the terms provisionally agreed for the grant of an easement from Lawn Drive (Exempt by virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972)
- B:** Plan

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

<b>Date:</b>	05 September 2016
<b>Subject:</b>	Right of Access to 24 Locks Road
<b>Briefing by:</b>	Director of Finance & Resources
<b>Portfolio:</b>	Leisure and Community

#### INTRODUCTION

1. The owner of 24 Locks Road has requested an easement across a strip of amenity land at Lawn Drive so that a pedestrian and a separate vehicular access can be created to serve the existing house which is set towards the rear of the plot (see Appendix B for approximate positions). This will enable the development of a detached dwelling in the front of the plot.
2. Planning permission has been sought for a new house facing & accessed from Locks Road & to change the orientation of the existing property to face Lawn Drive, the house is also to be altered, extended and made more energy efficient (Outline Application [P/16/0680/OA](#)).

#### PROPOSED TRANSACTION

3. It is proposed that an easement in perpetuity be granted across the Council owned land. A consideration has been negotiated which reflects the increase in value to the plot attributable to the benefit of the easement after taking account of the various costs of the project. The consideration is set out in the confidential Appendix A and is recommended for approval by the Executive.
4. In addition to the consideration the purchaser of the easement (the “grantee”) would be responsible for estates fees, both parties’ legal fees and all other costs involved in the transaction.
5. A covenant restricting the use of the amenity land to public open space was imposed by David Wilson Homes on transfer to Fareham Borough Council in 1991 and the solicitors acting for the owner of 24 Locks Road have established that the restrictive covenant can be lifted to enable the proposed use. All costs in this respect will also be met by the grantee.

## **CONCLUSION**

6. Terms for an easement for access from Lawn Drive have been provisionally agreed and are recommended for approval.

### **Enquiries:**

For further information on this report please contact Karen Boothroyd (Ext 4620)





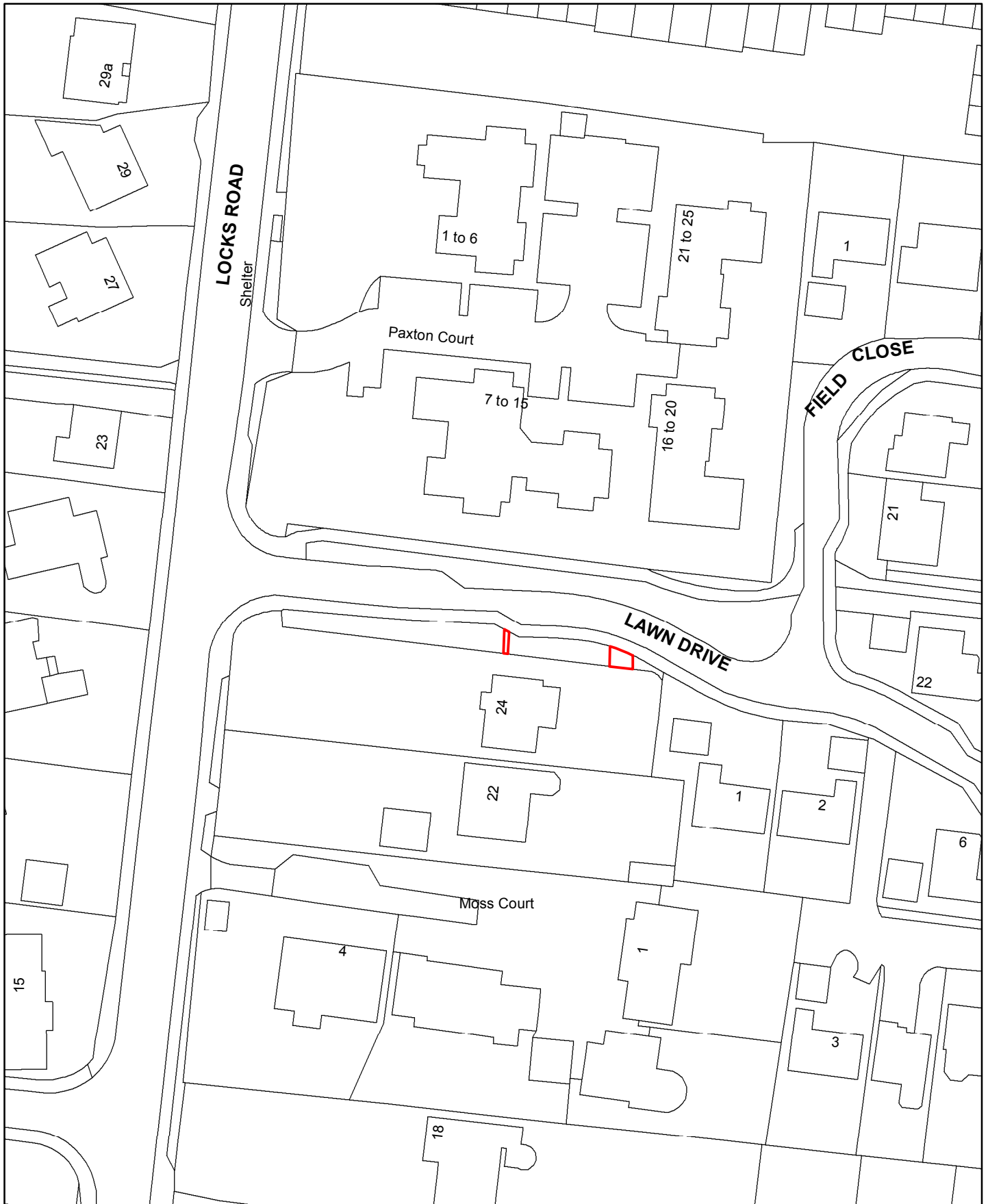
By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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# FAREHAM

## BOROUGH COUNCIL



Appendix B  
Approximate location of access points  
Scale 1:750

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# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 05 September 2016

<b>Portfolio:</b>	Public Protection
<b>Subject:</b>	<b>Police and Crime Plan 2016 - 2021</b>
<b>Report of:</b>	Director of Planning and Regulation
<b>Strategy/Policy:</b>	Corporate Strategy
<b>Corporate Objective:</b>	Strong, Safe and Inclusive Communities

**Purpose:**

To respond to Hampshire Police and Crime Commissioners invitation to comment on his new Police and Crime Plan priorities and ensure Fareham's views are incorporated into the document.

**Executive summary:**

Michael Lane was elected Hampshire's Police and Crime Commissioner (PCC) in May 2016. The PCC is currently consulting partners and public on the priorities contained within the new Police and Crime Plan 2016-2021. The Consultation asks interested parties to comment on 5 questions which are set out in Appendix A.

The response in Appendix B from The Executive of Fareham Borough Council incorporates comments from the Fire Service, Youth Offending Team and Southern Domestic Abuse Service.

**Recommendation/Recommended Option:**

To approve the draft response to Hampshire Police and Crime Commissioner's consultation on the Police and Crime Plan 2016-2021.

**Reason:**

To deliver strong, safe and inclusive communities.

**Cost of proposals:**

N/A

**Appendices:**           **A: Developing the Policing Crime Plan 2016-2021 consultation document**  
                                  **B: Consultation response**

**Background papers:**   **None**

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

<b>Date:</b>	5 September 2016
<b>Subject:</b>	Police and Crime Plan 2016 - 2021
<b>Briefing by:</b>	Director of Planning and Regulation
<b>Portfolio:</b>	Public Protection

#### INTRODUCTION

1. Fareham's Community Safety Partnership (CSP) is a long-established and very successful Partnership, chaired by Councillor Trevor Cartwright. The aim of the Partnership is to develop and build upon partnership working between all agencies in order to create a safe Fareham by reducing crime and disorder, making Fareham a safe place to live, work and visit. Current CSP Priorities are;-
  - To reduce crime and anti-social behaviour, by facilitating the monthly Partnership Action Group, sharing information at Tactical Planning Meetings and holding risk and nomination trackers, delivering Supporting Families Programme and engaging with the Early Help Hub.
  - To reduce violent crime, including domestic violence, by attending multi-agency risk assessment conferences and working with Southern Domestic Abuse Service to keep victims and families suffering from domestic abuse safe.
  - To reduce crime associated with drugs and alcohol by delivering Fareham's Drugs and Alcohol Action Group, working with Inclusion, Catch 22 and Probation, Two Saints and You Trust in supporting vulnerable people and working with Police, Council Licensing Teams and Pubwatch to regulate licensing
  - An overarching emphasis on engagement and reducing re-offending by facilitating Fareham Neighbourhood Watch and working with the Youth Offending Team, Youth Crime Prevention, Integrated Offender Management and Community Rehabilitation Company to prevent people entering the criminal justice system more than one time.
2. The Community Safety Strategy has historically aligned its priorities with the Police and Crime Commissioner's Police and Crime Plan priorities.
3. Michael Lane was elected Hampshire's Police and Crime Commissioner (PCC) in May 2016. The PCC is currently consulting partners and public on the priorities contained within the new Police and Crime Plan 2016-2021.

4. The PCC's vision is that Hampshire, the Isle of Wight, Portsmouth and Southampton are amongst the safest places to live, work and visit and that the people are empowered to realise their life opportunities.
5. The PCC's Mission is to make you, your family and your community safer.
6. The PCC's priorities are to stand up for every resident, be visible, accessible and accountable to the people, ensuring their concerns are heard and addressed. The PCC proposes to achieve this by delivering on four priority areas;-
  - (i) Enabling effective and efficient operational policing which meets the needs of the people it serves, by empowering the Chief Constable
  - (ii) Strengthening partnerships to work together to reduce crime and promote public safety and create vibrant, inclusive communities
  - (iii) Reducing offending
  - (iv) Supporting those affected by crime and disorder
7. The PCC's has set out 10 pledges linked here <http://www.hampshire-pcc.gov.uk/About-Us/What-you-should-expect-from-me-as-your-Police-and-Crime-Commissioner.aspx> revolving around 3 subject headings where he makes a commitment to be;-
  - (i) Ambitious, by;-
    - Ensuring Hampshire Constabulary is amongst the best police forces in the country, delivering a more robust and more intelligent approach to fighting crime and protecting victims and witnesses.
    - Preventing crime, empowering the Police and their partners to solve the problems that damage our communities before they require intervention from the Police.
    - Improving the justice system to make sure that victims are at the heart of the system.
  - (ii) Accountable, by;-
    - Providing a professional, executive and expert service to deliver an effective Police and Crime Plan and supporting budget.
    - holding a political position without politicising the Police
    - Holding the Chief Constable to account always ensuring the policing service meets the standards we expect.
    - Operating with openness and transparency

(iii) Accessible, by;-

- speaking out for all communities, listening to, responding to, and acting upon your views, carrying out meaningful consultation with the public
- ensuring that the Chief Constable provides a policing service that is visible and accessible and which creates public confidence
- improving awareness and understanding of the role of Police and Crime Commissioner and of policing demand, to enable greater public involvement

8. The Consultation asks interested parties to comment on 5 questions which are set out in Appendix A. A response from The Executive of Fareham Borough Council incorporating comments from the Fire Service, Youth Offending Team and Southern Domestic Abuse Service is contained in Appendix B.
9. The responses contained in Appendix B set out Fareham Borough Council's views based on our Vanguard way of working. There is an emphasis on keeping priorities sharp, succinct and to emphasise partnership working and the opportunities presented by future co-located working. Fareham Borough Council has set out its commitment to working in partnership where appropriate, by delivering services such as CCTV, Community Safety, Environmental Health, Southern Coastal Partnership and Building Control Partnership.
10. The Police and Crime Commissioner's priorities are broadly framed and we await more detailed delivery plans which will be endorsed, monitored and reviewed by the Police and Crime Panel.
11. Councillors are asked to review and approve the responses outlined in Appendix B for onward submission to the Office of the Police and Crime Commissioner.

**Enquiries:**

For further information on this report please contact Narinder Bains (Ext 4496)



## Developing the Police and Crime Plan 2016 – 2021:

**To make you, your family and your community safer**



Serving Hampshire  
Isle of Wight  
Portsmouth  
Southampton



Since my election, and campaigning earlier this year, I have listened to thousands of people from the community, in business, specialist partners and the Chief Constable's team, who deliver the operational policing. This has been an important first step before updating the Police and Crime Plan.

One thing is clear, public safety matters to everyone.

I recognise that further reductions in crime will not be easy, and I know that the Police alone cannot cut crime. Collaboration is critical in the face of emerging threats and the financial pressures we will face.

**A Time of High Challenge.** The global and national scene is uncertain, the face of crime is changing, criminals are adapting, and the policing response required to tackle this needs to evolve. Although funding continues to be under enormous pressure, I will make sure that effectiveness is not compromised in the pursuit of efficiency. And I will empower the necessary change to keep us effective in defeating those who wish us harm.



I will always seek to mitigate risk, but we need to sustain what we do best and change to be fit to meet future uncertainties.

I understand the importance of representing our interests at a regional and national level, and will not shy away from this. But I believe that societal change is best delivered through the foundation of community. And that will always start locally with you, your family, your neighbours and your wider community connections. And this will be delivered with the appropriate local and neighbourhood policing.

**My Vision** is that Hampshire, the Isle of Wight, Portsmouth and Southampton are amongst the safest places to live, work and visit, and that people are empowered to realise their life opportunities.

**My Priorities** are to:

- Stand up for every resident: being visible, accessible and accountable to the people I represent, ensuring their concerns are heard and addressed.

To achieve this I will:

1. Enable effective and efficient operational policing which meets the needs of the people it serves, by empowering the Chief Constable
2. Strengthen partnerships to work together to reduce crime, promote public safety and create vibrant, inclusive communities
3. Reduce offending
4. Support victims and those affected by crime and disorder

**My Mission:** To make you, your family, and your community safer.

I relish this challenge and opportunity to serve as your Police and Crime Commissioner, working to deliver my mission.

*Michael Lane*

**Michael Lane**  
**Police and Crime Commissioner**

## **What you should expect from me as your Police and Crime Commissioner**

### **My Ten Pledges are:**

#### **Ambitious**

1. I will strive to ensure Hampshire Constabulary is amongst the best police forces in the country, delivering a more robust and more intelligent approach to fighting crime and protecting victims and witnesses.
2. I will push to prevent crime, empowering the Police and their partners to solve the problems that damage our communities before they require intervention from the Police.
3. I will work to improve the justice system to make sure that victims are at the heart of the system.

#### **Accountable**

4. I will provide a professional, executive and expert service to deliver an effective Police and Crime Plan and supporting budget.
5. I will hold a political position without politicising the Police – never compromising my mission to make you, your family and your community safer.
6. I will hold the Chief Constable to account always to ensure our policing service meets the standards we expect.
7. I will operate with openness and transparency, expect Hampshire Constabulary to do likewise and encourage our partners to do the same.

#### **Accessible**

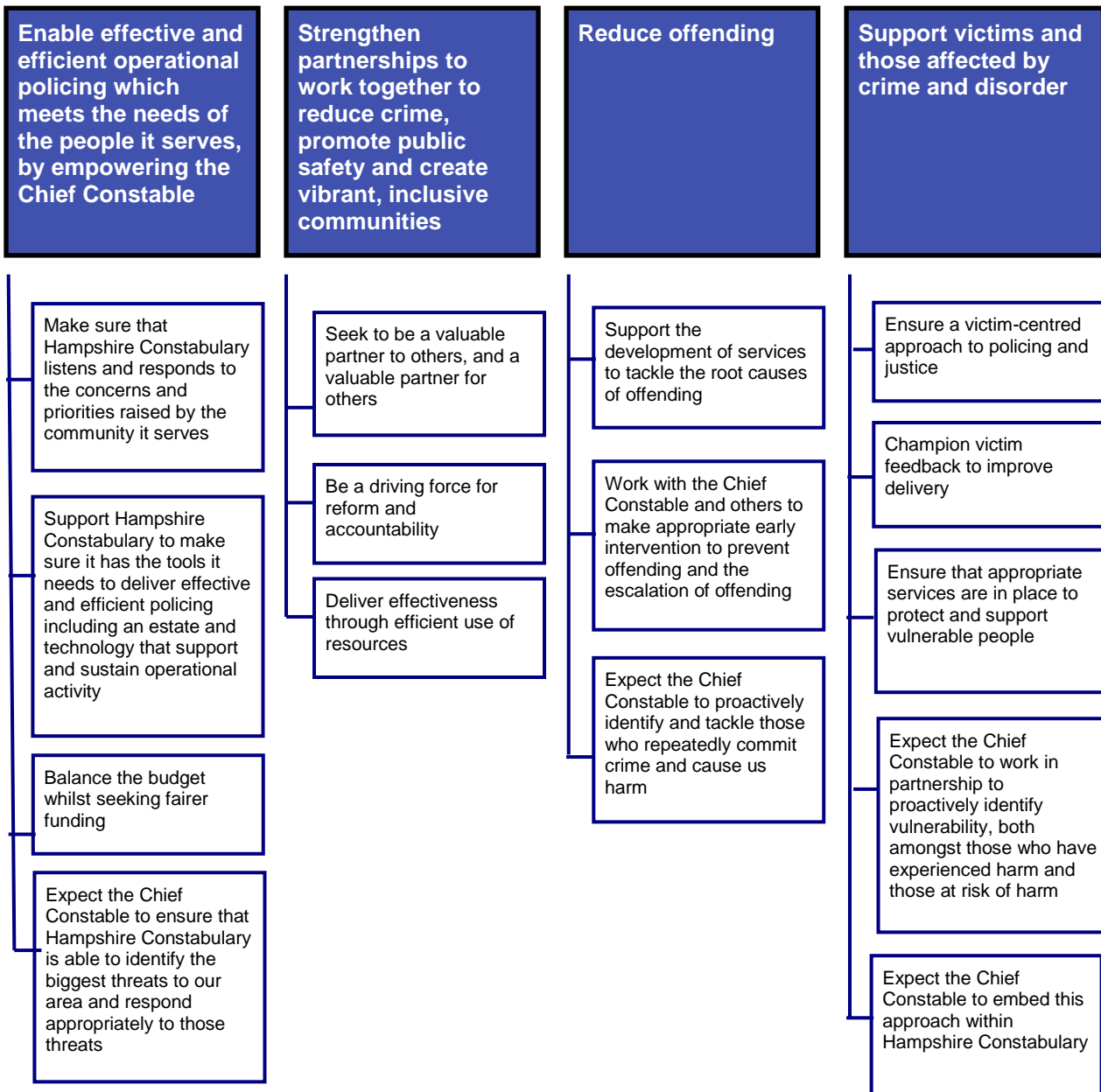
8. I will stand up and speak out for all communities, listening to, responding to, and acting upon your views, carrying out meaningful consultation with the public to inform our business.
9. I will ensure that the Chief Constable provides a policing service that is visible and accessible and which creates public confidence.
10. I will improve awareness and understanding of the role of Police and Crime Commissioner and of policing demand, to enable greater public involvement.

## My Police and Crime Objectives

My proposals are deliberately broadly framed, designed to provide consistent strategic direction over the next five years. This will be supported by detailed delivery planning updated annually in the light of emerging opportunities, risks and priorities, and to reflect successes and projects delivered.

**Mission: To make you, your family, and your community safer**

**Standing up for every resident: being visible, accessible and accountable to the people I represent, ensuring their concerns are heard and addressed.**



## PCC Priorities – Consultation Response

**1. Do you agree with the proposed priorities? If you do not agree or think there is something missing, please state any recommended changes.**

The proposed priorities appear to deliver the mission statement. Your clear commitment to protect Fareham's residents could be fervently confirmed by replacing the word "safer" to the word "safe" to avoid introducing an element of subjectivity.

We agree with the first priority to "enable effective and efficient operational policing which meets the needs of the people it serves, by empowering the Chief Constable". We do feel that the priority could be more appropriate if it stopped at the word "serves". There are many others who have influence over the ability to provide an efficient and effective operational police force, both within the Police and also external organisations. If you feel that the Chief Constable needs to remain in the body of the priority then perhaps an addition of "and her team" could be added.

More detailed delivery planning will hopefully enable you to confirm numbers of front line officers and a clear commitment to prioritising tackling anti-social behaviour in partnership with local authorities and community safety partners. It is essential that local priorities have the appropriate resources from all partner agencies so that we can deal with issues in a robust and timely manner.

We agree with the second priority to "strengthen partnerships to work together to reduce crime and promote public safety" however would like to work in partnership with the PCC to realise the aspiration to "create vibrant, inclusive communities". One of Fareham Borough Council's priorities is to have **strong, safe and inclusive communities** by working with others to provide an environment where people of all ages feel safe. We will take steps to provide people with greater influence and power over the decisions that affect their lives and build more inclusive communities by providing easy and affordable access to information and services provided by the Council. We will also ensure that measures are in place to protect the health and safety of people who live, work or visit the Borough.

We agree with the third priority to reduce offending, however acknowledge this is cannot be undertaken in isolation.

The priority relating to offending is relevant to the Youth Offending Team and they would like the PCC to continue to provide funding to keep the Youth Crime Prevention team who play a pivotal role in reducing offending in young people. The Youth Offending Team are charged with preventing reoffending. Recent cutbacks in budget are affecting staffing levels. Any assistance the OPCC can provide would support the Youth Offending Team to play their part in delivering the Police & Crime Plan.

To reinforce the partnership ethos, this priority would be enhanced by naming it “Work in partnership to reduce offending.”

We agree with the priority to “support victims and those affected by crime and disorder”. Again, this priority would be further enhanced to read “Work in partnership to support victims and those affected by crime and disorder.” This priority cannot be achieved alone as there are a number of external organisations which play a major role in victim support.

**2. Do you feel that these priorities are generally in alignment or at odds with you/your organisation’s priorities?**

Your priorities are in alignment with Fareham Borough Council’s priority to have strong, safe and inclusive communities as mentioned in point 1.

The Fire Service confirms they have a similar vision of Pathway 2020.

Southern Domestic Abuse Service (SDAS) has confirmed that their priorities are in general alignment with the PCC’s priorities. SDAS is an innovative and unique provider of all services to those affected by domestic abuse. Their vision is a world without domestic abuse.

**3. Do you agree with the ten pledges made? If you do not agree or think there is something missing, please state you/your recommended changes.**

We agree that the 10 pledges are admirable adding clarity and intent. All parties would welcome your assurance to be accessible and look forward to the opportunity to meet with you in the near future.

**4. How will you/your organisation be able to support the delivery of the Police and Crime Plan?**

We will work with you on all of your objectives to help deliver the Police and Crime Plan. We will continue to support delivery of crime prevention by providing CCTV in partnership with Gosport Borough Council. This service provides residents of Fareham with reassurance and provides Police and community safety partners with a virtual officer and resource to obtain evidence for prosecutions.

Fareham Borough Council also provides a Community Safety Team, Fareham Community Safety Partnership. Neighbourhood Liaison Officers and Enforcement Team who work in partnership with local police officers to ensure Fareham remains safe.

**5. Do you have any other comments?**

We have published your survey on Fareham Borough Council’s “Have your Say” page and look forward to working in partnership with you and receiving regular dialogue and communication in relation to how your priorities will be delivered. We look forward to seeing you deliver a communications strategy that will ensure the

Office of the Police and Crime Commissioner and Hampshire Constabulary keep our residents regularly updated in relation to initiatives, projects and crime statistics. We also look forward to enhancing collaborative working when Police are co-located into the Civic Offices together with Integrated Offender Management, Youth Offending Team, Community Rehabilitation Company and Public Health England.





# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 05 September 2016

<b>Portfolio:</b>	Planning and Development
<b>Subject:</b>	Local Development Scheme 2016-2018
<b>Report of:</b>	Director of Planning and Regulation
<b>Strategy/Policy:</b>	Fareham Local Plan Review
<b>Corporate Objective:</b>	To protect and enhance the environment To maintain and extend prosperity To ensure that Fareham remains a safe and healthy place to live and work To provide a reasonable range of leisure opportunities for health and fun To build strong and inclusive communities To be a dynamic, prudent and progressive Council

**Purpose:**  
To approve the Local Development Scheme 2016-2018 for adoption.

**Executive summary:**  
Local Planning Authorities are required by legislation to prepare and maintain a Local Development Scheme (LDS). The purpose of the Fareham Borough Local Development Scheme is to set out the timetable for producing the Fareham Borough Local Plan Review, as well as the Statement of Community Involvement (SCI) and the Authority Monitoring Report (AMR).

The purpose of the Local Development Scheme is to ensure that the community and interested parties are aware of the programme for preparing the Local Plan Review and importantly when there will be opportunities to respond to consultations on it.

The timetable set out in the Local Development Scheme aims for the adoption of the Local Plan Review in autumn 2018.

**Recommendation:**  
That the Executive agrees:

- (a) to delegate authority to the Director of Planning and Regulation to make any necessary minor changes to the Local Development Scheme, providing that

these do not change the overall direction, shape or emphasis of the document, prior to the document being published on the Council's website; and

- (b) to adopt the Fareham Borough Local Development Scheme 2016-2018 as set out in Appendix A to the report.

**Reason:**

To meet the Council's statutory responsibility for setting out an up-to-date timetable for the production of the Local Plan Review so that local communities and interested parties can keep track of progress.

**Cost of proposals:**

There are no direct financial implications arising from this report.

**Appendices:**                    **A:** Fareham Borough Local Development Scheme 2016-2018 (September 2016)

**Background papers:**   None.

**Reference papers:**        None.

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

<b>Date:</b>	05 September 2016
<b>Subject:</b>	Local Development Scheme 2016-2018
<b>Briefing by:</b>	Director of Planning and Regulation
<b>Portfolio:</b>	Planning and Development

#### INTRODUCTION

1. Local planning authorities are required by legislation to prepare and maintain a Local Development Scheme (LDS). The LDS provides the timetable for the preparation of the Local Plan Review as well as the Authority Monitoring Report and Statement of Community Involvement by the Council. The purpose of producing a Local Development Scheme is to ensure that local communities and interested parties are kept up-to-date with the programme for preparing the Local Plan Review and importantly when there will opportunities to respond to consultations on it.
2. The existing Fareham Borough Local Development Scheme (LDS) was adopted in September 2014 and provided the timetable for the completion of the Fareham Borough Local Plan Part 2 (Development Sites and Policies) and Local Plan Part 3 (Welborne Plan), which were both adopted in June 2015.

#### NEED TO UPDATE CURRENT LOCAL DEVELOPMENT SCHEME

3. During the examinations of Local Plan Part 2 & Local Plan Part 3, the Council made a commitment to commence an early review of the Local Plan, following the commencement of a review of the South Hampshire Strategy by the Partnership for Urban South Hampshire (PUSH). A timetable that was considered to be achievable to undertake a review of the Local Plan at that time was agreed to by the Planning Inspector and published in the existing Local Development Scheme (September 2014).
4. That timetable was based on the review timeline for the PUSH South Hampshire Strategy (now known as PUSH Spatial Position Statement). Due to the complexity of the PUSH review, the timetable for completion of that Strategy was extended by PUSH by approximately three months from March 2016 until June 2016.
5. In order for the Local Plan Review to be informed by, and be in consistency with the PUSH Spatial Position Statement and its supporting evidence, it is considered necessary to revise the timetable for the development of the Fareham Borough Local Plan Review. The revised timetable demonstrates the Council's intention of delivering an up to date Local Plan which is in consistency with the National Planning Policy

Framework and which will be submitted for examination in winter 2017.

6. The proposed timetable for the Fareham Local Plan Review is set out as the following:

Spring 2017	Consultation on Draft Plan
Autumn-Winter 2017	Consultation on Publication Plan
Winter 2017	Submission of Plan to Secretary of State
Spring–Summer 2018	Examination
Post-examination/Autumn 2018	Adoption

7. It is worth highlighting that the Council has little control over the length of the examination phase, as it is managed by the Planning Inspectorate. However, should the examination phase be concluded sooner than is estimated in the timetable, then adoption of the Plan would accordingly be undertaken sooner.
8. The purpose for the Local Plan Review is to enable the Council to plan for up to date needs, such as housing and employment, as well as taking account of proposed changes to the NPPF and other new planning guidance and legislation. The Local Plan Review will also enable the Council to simplify the current Local Plan by preparing a new Local Plan that is clearer, more concise and more engaging for local communities.

#### **STATEMENT OF COMMUNITY INVOLVEMENT AND AUTHORITY MONITORING REPORT**

9. In addition to the revised timetable for the Local Plan Review, the Local Development Scheme also sets out the timetable for the update to the Council's Statement of Community Involvement (SCI) and for the annual preparation of the Council's Authority Monitoring Report (AMR).
10. The Statement of Community Involvement (SCI) sets the standards and approach that the Council will take to involve the community and other interested parties in the production of Local Development Documents, such as the Local Plan Review, as well as the consultation requirements of planning applications. The Council is currently reviewing its adopted Statement of Community Involvement from January 2011 and is planning to publish a new SCI for public consultation.
11. The Council will continue to prepare an Authority Monitoring Report (AMR) on an annual basis, in accordance with the Town and Country Planning Regulations 2012. The Authority Monitoring Report will report on the progress of work to progress the Local Plan Review against the timetable set out in the subject of this report, the Local Development Scheme 2016-2018.
12. This report was presented to the Planning & Development Panel on the 19<sup>th</sup> July 2016 and subsequent minor amendments were made to the work programme.

#### **Enquiries:**

For further information on this report please contact Claire Burnett, Head of Planning Strategy and Regeneration on extension 4330 or [cburnett@fareham.gov.uk](mailto:cburnett@fareham.gov.uk)

# **Fareham Borough Local Development Scheme 2016-2018**

Adoption Version

September 2016

## Further Information and Contacts

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If you have any questions regarding the Fareham Local Plan or this Local Development Scheme, please contact a member of the Planning Strategy and Regeneration team at Fareham Borough Council.

Telephone: 01329 236100

Email: [planningpolicy@fareham.gov.uk](mailto:planningpolicy@fareham.gov.uk)

Address: Planning Strategy & Regeneration  
Fareham Borough Council  
Civic Offices  
Civic Way  
Fareham  
Hampshire  
PO16 7AZ

Information including updates on the progress of Fareham's Local Plan and current consultations is available on the Council's website: [www.fareham.gov.uk/planning](http://www.fareham.gov.uk/planning)

### **Please note:**

This Local Development Scheme was reviewed by the Planning and Development Policy Development and Review Panel on 19<sup>th</sup> July 2016. Following review by the Panel, a number of minor changes have been incorporated to provide additional clarity and the document will now be considered for approval by the Fareham Borough Executive on 5 September 2016.

If you require this document in large print, or help with translation into other languages, please call 01329 236100 for further information.

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# 1 Introduction

## REQUIREMENT FOR A LOCAL DEVELOPMENT SCHEME

- 1.1 Local Planning Authorities are required by legislation<sup>1</sup> to prepare and maintain a Local Development Scheme (LDS). A Local Development Scheme is to provide a timetable for the preparation of a Local Plan and any other Local Development Documents by a Local Planning Authority, so that the community is aware of the programme for preparing the Local Plan and of when there will opportunities to respond to consultations on it.
- 1.2 This LDS covers the period 2016-2018 and supersedes the Council's adopted LDS published in September 2014. This LDS sets out an up-to-date timetable for the stages of the Local Plan Review, set out in Appendix 1, as well as identifying the key date milestones for the preparation of all planning documents, set out in Appendix 2.
- 1.3 The LDS also explains the role of these documents and the reasons for changes to previously published timetables. Planning Practice Guidance (PPG) explains that the LDS should include information on the documents which, when prepared, will comprise the Local Plan for the area. The PPG requires the LDS to be kept up-to-date and be made publically available, so that local communities and interested parties can keep track of Local Plan progress.

## NATIONAL PLANNING POLICY FRAMEWORK AND LOCAL PLAN MAKING

- 1.4 The National Planning Policy Framework was published in March 2012 and replaced most of the Government's previous suite of Planning Policy Statements and Guidance Notes. It sets out the presumption in favour of sustainable development. Core planning principles include the need to be plan-led and to proactively drive and support sustainable economic development.
- 1.5 The NPPF requires Local Planning Authorities' to produce a Local Plan for their area, which sets out the future development expectations for the local area, in consultation with the local community.
- 1.6 The term 'Local Plan' was introduced by the NPPF and replaces the term Local Development Framework (LDF), which was implemented by the Planning and Compulsory Purchase Act 2004. The approach behind LDFs was to have a suite of Development Plan Documents (DPDs) including a Core Strategy and Site Allocations, as well as Area Action Plans. This was the approach taken for the Borough's adopted Local Plan.
- 1.7 The NPPF stipulates that various strategic priorities must be addressed in the Local Plan, including policies to deliver the homes and jobs needed together with any necessary retail, leisure and other commercial development, as well as policies to protect the natural and historic environment. Furthermore, the NPPF confirms that plans must be based on adequate, up to date and relevant evidence and prepared in

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<sup>1</sup> Section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011) with further requirements and guidance set out in the Town and Country Planning (Local Planning) (England) Regulations 2012.



accordance with the Duty to Cooperate, legal and procedural requirements and be sound.

- 1.8 Where appropriate, Local Plans can be reviewed in whole or in part to respond flexibly to changing circumstances.
- 1.9 Supplementary Planning Documents (SPDs) are also classed as DPDs and can be produced to provide additional guidance on a specific issue or policy in order to assist applicants make successful applications or to aid infrastructure delivery, but must not add unnecessary financial burdens onto development.
- 1.10 For clarity, the Planning and Compulsory Purchase Act 2004 introduced a new ~~the~~ term, Local Development Documents (LDDs). Local Development Documents (LDDs) include DPDs such as the Local Plan, but also non-DPD documents such as the Statement of Community Involvement (SCI) and the Authority Monitoring Report (AMR).
- 1.11 The table below clarifies the status of the documents that are to be produced by Fareham Borough Council within the duration of this Local Development Scheme.

<b>Local Development Scheme (LDS) document</b>	<b>Local Development Document</b>	<b>Development Plan Document</b>
Local Plan Review 2016-2036	✓	✓
Statement of Community Involvement	✓	✗
Authority Monitoring Report 2015-16	✓	✗
Authority Monitoring Report 2016-17	✓	✗
Authority Monitoring Report 2017-18	✓	✗

## **LEGISLATION AND GUIDANCE**

- 1.12 The Housing and Planning Act 2016 received Royal Assent on 12 May 2016. This legislation places even greater importance on a Local Planning Authority to prepare an up-to-date Local Plan that allocates sufficient sites for housing to meet objectively assessed need.
- 1.13 On 6<sup>th</sup> March 2014, the Government launched a suite of new Planning Practice Guidance (PPG) intended to replace the raft of guidance in planning policy statements, circulars and ministerial statements. The PPG advises that Local Plan Reviews should make clear, **what** is intended to happen in the area over the life of the plan, **where** and **when** this will occur and **how** it will be delivered.

## **COMMUNITY INVOLVEMENT**

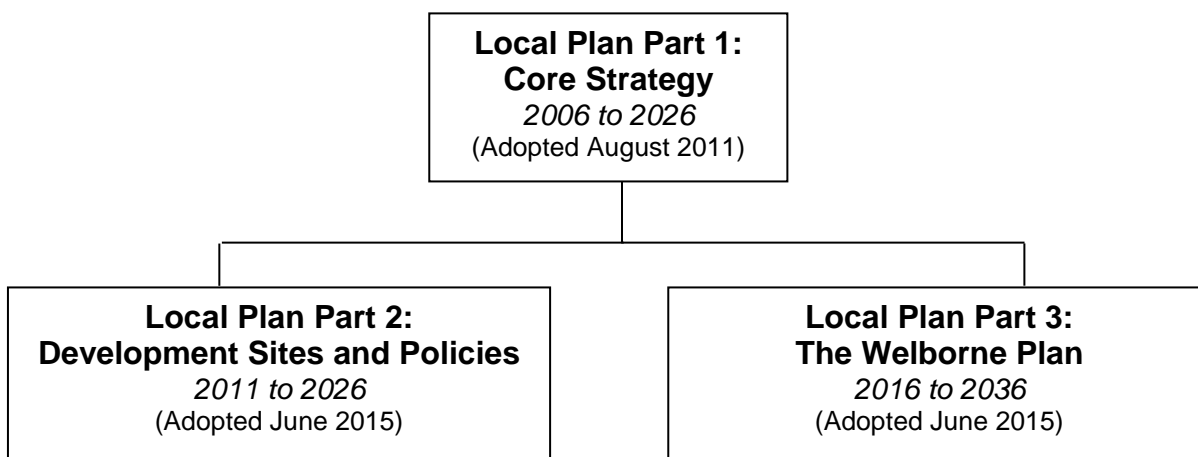
- 1.14 Community Involvement throughout the preparation of a Local Plan is very important in order to ensure local views are taken into account. The NPPF advises that in preparing Local Plans, the process should be an empowering creative process for local people to engage with and all sections of the community should be involved. The Council is committed to the close involvement of interested parties and the wider local community and this approach is set out in the Council's Statement of Community Involvement (SCI).

- 1.15 Fareham's SCI will be revised to bring it into line with updated relevant regulations and the Council's approach to community engagement.

## 2 Fareham Local Plan: Structure & Content

### ADOPTED LOCAL PLAN

- 2.1 Local Plans set out a Local Planning Authority's planning strategy, policies and proposals and guides development decisions. The adopted Fareham Borough Local Plan is combined of three parts, all of which have been through, an independent public examination conducted by the Planning Inspectorate.
- 2.2 Local Plan Part 2 and Part 3 were submitted to the Planning Inspectorate for examination in Summer 2014. These documents were assessed by the Planning Inspectorate for soundness to ensure that they conformed to the National Planning Policy Framework and the changes made by the Localism Act 2011. The Planning Inspector identified a number of areas in both plans where changes (modifications) needed to be made. The Council subsequently made and consulted on the requested changes to the Plans, before adopting both Plans at a Full Council Meeting in June 2015.
- 2.3 The diagram below illustrates the current hierarchy of the three Local Plan documents that comprise the adopted Fareham Local Plan.



<b>Development Plan Document</b>	<b>Description</b>
Local Plan Part 1: Core Strategy	The Core Strategy sets out the vision, objectives and overall development strategy for the Borough up to 2026. The Core Strategy sets the principle and strategic direction for the development of Welborne.
Local Plan Part 2: Development Sites and Policies	The Development Sites and Policies Plan sets out the Council's approach to managing and delivering development identified in the Core Strategy for the Borough to 2026, except for the area covered by The Welborne Plan. Local Plan Part 2 also allocates sites for specific land uses.

Local Plan Part 3: The Welborne Plan	The Welborne Plan is a site specific plan which sets out how Welborne should be developed over the period to 2036 and will be used to determine planning applications for the initial development of Welborne.
Hampshire Minerals and Waste Plan	The Hampshire Minerals and Waste Plan forms an adopted part of Fareham's Development Plan <sup>2</sup> .

## SUPPLEMENTARY PLANNING DOCUMENTS

- 2.4 Supplementary Planning Documents (SPDs) provide more detail how a site should be developed, or give more detailed guidance on how a particular policy (or policies) should be implemented. SPDs are not subject to independent examination and the full timetables for the preparation of SPDs are not required to be included in the LDS.
- 2.5 Since the publication of the previous LDS in September 2014, the Council has adopted the following Supplementary Planning Documents:
- **Non-Residential Parking Standards SPD** (adopted September 2015)  
This SPD sets out the standards and key requirements for parking provision that developers will be expected to provide for new non-residential developments.
  - **Design (Rest of Borough) SPD** (adopted December 2015)  
This SPD provides further visual guidance to Policy CS17: High Quality Design of the Core Strategy and sets out Fareham Borough Council's aspirations for high quality design to householders, developers and other interested parties. The guidance is intended to make the planning application and permission process clearer for all interested parties, particularly applicants.
  - **Welborne Design Guidance SPD** (adopted January 2016)  
This SPD expands on the design principles in the Welborne Plan by explaining and illustrating what the Council expects in the design of Welborne. The Guidance is intended to be used by applicants in the preparation of planning applications for Welborne and by the Council to help assess planning applications at Welborne.
  - **Planning Obligations SPD (excluding Welborne)** (adopted April 2016)  
This SPD sets out the mechanisms that will be used in mitigating the impacts of development as well as specific guidance on the different types of planning obligations and levels and type/tenure of affordable housing that may be sought.
- 2.6 The Council also prepared the Welborne Planning Obligations and Affordable Housing SPD and consulted on a draft in June 2014. However, since that time, the Welborne Plan was adopted by the Council in June 2015 and the Council considers that the adopted version of the Welborne Plan provides sufficient detailed policy guidance on planning obligations and affordable housing to enable the Welborne development to be implemented. Therefore, it is not proposed to take the Welborne Planning Obligations and Affordable Housing SPD any further at this stage.

<sup>2</sup> The Hampshire Minerals and Waste Plan is produced by Hampshire County Council and is available at: <http://documents.hants.gov.uk/mineralsandwaste/HampshireMineralsWastePlanADOPTED.pdf>

## **GEOGRAPHICAL COVERAGE OF THE ADOPTED LOCAL PLAN**

- 2.7 The three parts of the adopted Local Plan all apply to different geographical areas of the Borough;

Local Plan Part 1 applies to the whole Borough;  
Local Plan Part 2 applies to the whole Borough apart from Welborne;  
Local Plan Part 3 applies only to Welborne.

## **STATUS OF FAREHAM BOROUGH LOCAL PLAN REVIEW (2000) POLICIES**

- 2.8 The adoption of Local Plan Part 2 and Local Plan Part 3 replaced all ‘saved’ policies from the previous Local Plan Review (2000).

## **HAMPSHIRE MINERALS AND WASTE PLAN**

- 2.9 The Hampshire Minerals and Waste Plan is the principal document for the management of minerals and waste in the administrative areas of the Hampshire Authorities and sets out the long term spatial vision and strategy for sustainable minerals and waste development in Hampshire up to 2030. The plan was adopted in October 2013 and forms part of the Borough’s Development Plan, alongside the adopted Local Plan.

## **AUTHORITY MONITORING REPORT**

- 2.10 Authority Monitoring Reports (formerly Annual Monitoring Reports) have been produced by Fareham since 2005. Following the publication of the Localism Act 2011, there was no longer a requirement to send the monitoring report to the Secretary of State. The purpose of the Authority Monitoring Report (AMR) is to provide annual updates on the following:

- Implementation of the LDS timetable;
- Housing completions and projected supply;
- Employment and retail floorspace completions;
- Analysis/ changes to Local Plan policy;
- Duty to cooperate.

## **COMMUNITY INFRASTRUCTURE LEVY**

- 2.11 Fareham has an adopted Community Infrastructure Levy (CIL) charging schedule which came into force on 1 May 2013, following independent examination.
- 2.12 The Council is keeping the CIL charging schedule under review, as required by the relevant legislation and guidance, to ensure that the CIL charge rates remain appropriate in the context of the local housing market and the wider economy. As such, in 2014, the Council commenced a review of the CIL charging schedule and undertook public consultation on a Preliminary Draft Charging Schedule “First Review” in summer 2014<sup>3</sup>. Following consultation on the First Review, this work has now been placed on hold.

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<sup>3</sup> Details and a summary of consultation comments from the CIL – Preliminary Draft Charging Schedule ‘First Review’ are available on the Fareham Borough Council website here:  
<http://www.fareham.gov.uk/planning/cilreview.aspx>

## 3 Local Plan Review: Process and Preparation

### PROCESS OF PREPARING A LOCAL PLAN

- 3.1 The process of preparing a Local Plan is largely determined by the Town and Country Planning (Local Planning) Regulations 2012, UK Planning Law as well as the EU, Strategic Environment Directive. This process is set out diagrammatically in Appendix 3.

### LOCAL PLAN REVIEW 2016- 2036

- 3.2 During the examinations of Local Plan Part 2 & Local Plan Part 3, the Council made a commitment to commence an early review of the Local Plan, following the commencement of a review of the South Hampshire Strategy by the Partnership for Urban South Hampshire (PUSH). That timetable was considered to be achievable to undertake a review of the Local Plan at that time and was published in the existing Local Development Scheme (September 2014)
- 3.3 The timetable that was set out for the Local Plan Review at the time of the examination (as above) was predicated on the published PUSH timeline for the review of the South Hampshire Strategy (now known as the PUSH Spatial Position Statement). However, due to the complexity of the cross-boundary issues covered by that review, the timeframe that was needed by PUSH to complete the Spatial Position Statement was subsequently extended by approximately three months from March 2016 until June 2016<sup>4</sup>.
- 3.4 In order for the Local Plan Review to be informed by, and be in consistency with, the PUSH Spatial Position Statement and its supporting evidence, it is considered necessary to revise the timetable for the development of the Fareham Borough Local Plan Review through this Local Development Scheme. The new programme for the preparation and delivery of the Fareham Borough Local Plan 2016–2036 is set out in Table 1 below and in further detail in Appendices 1 and 2.

Table 1: Local Plan Review Timetable

Spring 2017	Consultation on Draft Plan
Autumn-Winter 2017	Consultation on Publication Plan
Winter 2017	Submission of Plan to Secretary of State
Spring-Summer 2018	Examination
Post-examination/Autumn 2018	Adoption

- 3.5 The development of a new Local Plan provides the Council with the opportunity to prepare a plan that is clearer, more concise and more engaging for local communities, which is based on up to date social, economic and environmental evidence, and is conformity with all recent new planning guidance and legislation. The review the Local Plan will also have a new time horizon to 2036, so that it is in consistency with the Welborne Plan.

<sup>4</sup> The final PUSH Spatial Position Statement was approved for publication by the PUSH Joint Committee on 7 June 2016.

- 3.6 The emerging Local Plan Review will simplify the current regime and cover the whole Borough, with location specific policies included where appropriate, to reflect strategic sites or to address specific local issues.

### **DUTY TO CO-OPERATE**

- 3.7 The Council is legally obliged by section 33A(1) of the Planning & Compulsory Purchase Act 2004, [introduced through the Localism Act 2011] to demonstrate how it has co-operated with other authorities and statutory agencies in relation to cross boundary strategic matters and priorities. The 'Duty' is not a duty to agree, but every effort should be made to secure the necessary co-operation. Local Authorities produce a statement of compliance together with evidence of 'effective working' to present at Local Plan 'Examination', in order to demonstrate how they have complied with the Duty.
- 3.8 With the abolition of the South East Plan, future regional and sub-regional planning is dealt with through the voluntary co-operation of Local Authorities on strategic priorities. The main forum for joint working on strategic planning issues in South Hampshire is the Partnership for Urban South Hampshire (PUSH), of which Fareham Borough Council is a member. The PUSH Spatial Position Statement published in June 2016 is the culmination of this co-operative working and provides a framework from which Local Plans can be based.

### **EVIDENCE BASE**

- 3.9 In preparing the Local Plan, a range of 'evidence gathering' is undertaken to ensure a robust and credible evidence base for planning policies and proposals. Generally this 'evidence' takes the form of research, surveys and technical studies on particular topics that are produced for the principal purpose of informing the Local Plan, in particular policies. A range of evidence is currently being commissioned and prepared by the Council to inform the Local Plan Review and will be published in support of consultation on the Draft Plan.

### **SUSTAINABILITY APPRAISAL**

- 3.10 All Local Plan documents are subject to on-going Sustainability Appraisal, which informs the assessment and selection of options and outcomes. The Sustainability Appraisal must meet the requirements of the European Strategic Environmental Assessments (SEA) Directive (2201/42/EC). As such, the Sustainability Appraisal and Strategic Environmental Assessment (SEA) are an integral part of the Local Plan preparation process.
- 3.11 The first stage of the Sustainability Appraisal process for Local Plans is scoping. The purpose of the scoping stage is to:
- Identify other policies, plans, programmes, and sustainability objectives of relevance to the Fareham Borough Local Plan Review;
  - Collect baseline information about the environmental, social and economic conditions in the Borough, and how these might change in the future;
  - Identify sustainability issues and challenges which could affect or be addressed by the Local Plan Review;

- Develop the "Sustainability Appraisal Framework" which will form the basis for the sustainability assessment of the Local Plan Review; and
- Consult on the scope and method of the Sustainability Appraisal.

3.12 The Council published the Scoping Report for the Local Plan Review in February 2016 for 6 weeks consultation. The consultation responses received on the Scoping Report will help us develop and evaluate the options for the Draft Local Plan.

3.13 The Draft Local Plan will be accompanied by a Sustainability options appraisal report, which provides an assessment of the effects of possible policy options and alternatives, whilst a final Sustainability Report will also be produced to accompany the Local Plan (Publication Version).

### **HABITAT REGULATIONS ASSESSMENT**

3.14 Habitat Regulations Assessments (HRA) is a requirement of the Conservation of Habitats and Species Regulations 2010 (as amended 2011). The regulations will be addressed through the production of a Habitats Regulations Assessment – Screening Report for the Draft Plan and a Habitats Regulations Assessment – Appropriate Assessment for the Publication Plan.

3.15 The HRA reports will assess the impacts of the Local Plan policies on sites and species designated under the European Directive (92/43/EEC The Habitats Directive). For the development of the Local Plan, the assessment is carried out in an iterative process as the HRA is, in turn used to inform the development of planning policies.

3.16 The sites and species designated under The Habitats Directive are also known as the 'Natura 2000' sites and include:

- Special Areas of Conservation (SAC)
- Special Protection Areas (SPA)
- Ramsar sites (which support internationally important wetland habitats listed under Ramsar Convention) are also included in the sites protected through these regulations.

### **STRATEGIC HOUSING LAND AVAILABILITY ASSESSMENT (SHLAA)**

3.17 The NPPF requires Local Planning Authorities to prepare a Strategic Housing Land Availability Assessment (SHLAA) in support of a Local Plan. The purpose of the SHLAA is to identify appropriate land to meet the identified need for housing over the Local Plan period. Fareham's most recent SHLAA was published in January 2014 in support of Local Plan Part 2.

3.18 Following a Call for Sites that commenced in November 2015, a new assessment is now being produced, which will assess all sites submitted during that process, in accordance with the new Planning Practice Guidance. The emerging SHLAA will inform which housing sites are suggested as allocations within the Draft Plan and will be published as part of the Draft Plan consultation.



## **RELATIONSHIP WITH OTHER STRATEGIES**

- 3.19 A summary of all relevant strategies, programmes and plans which should be taken account of when producing a Local Plan can be found in Appendix 3 of the Fareham Local Plan Review: Sustainability Appraisal Scoping Report (February 2016)<sup>5</sup>.

## **STATEMENT OF COMMUNITY INVOLVEMENT**

- 3.20 The Statement of Community Involvement (SCI) explains the different ways in which the Council will involve the local community in planning. It is intended to “signpost” the opportunities for anyone wishing to make a contribution to planning for shaping Fareham’s future. The SCI sets the standards and approach Fareham Borough Council takes to involve interested parties and the local community in the production of Local Development Documents as well as the handling of major applications.
- 3.21 The progress of all documents within the Local Plan will be aided and informed by statutory periods of formal community involvement. As such, any consultation on a Local Plan, Supplementary Planning Document or a Planning Application will be carried out in accordance with an approved SCI. The Local Plan Review timeline in Appendix 1 identifies when the public consultation periods will take place.
- 3.22 The Council is currently reviewing its adopted SCI, which was adopted in January 2011. An updated version will be published for consultation in Autumn this year as indicated in Appendix 1.

## **AUTHORITY MONITORING REPORT**

- 3.23 The Council will continue to prepare an Authority Monitoring Report (AMR) on an annual basis, in accordance with Regulation 34 of the Town and Country Planning Regulations 2012. The AMR will report on the progress of the Local Plan Review against the timetable set out in this Local Development Scheme.
- 3.24 During the timetable of this Local Development Scheme, the Council will produce AMRs for the following financial year periods; 2015-16, 2016-17 and 2017-18.

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<sup>5</sup> Fareham Local Plan Review: Sustainability Appraisal Scoping Report (February 2016) is published on the Council’s website at: [http://www.fareham.gov.uk/PDF/planning/local\\_plan/SEAFarehamLPRScoping.pdf](http://www.fareham.gov.uk/PDF/planning/local_plan/SEAFarehamLPRScoping.pdf)

## 4 Fareham Local Plan Review: Delivery and Review

### DELIVERY OF THE LOCAL PLAN REVIEW

#### Member Responsibilities

- 4.1 Fareham Borough Council's Executive is responsible for key decisions relating to the preparation of the Local Plan Review. The Executive has been assisted by detailed consideration of the issues by a Local Plan Review Member Working Group (a cross-party group of non-Executive members, chaired by the relevant Executive Member).

#### Programme Management Responsibilities and Staff Resources

- 4.2 The Local Plan is recognised as being the key to delivering or enabling many of the Council's priorities and improvement actions associated with the Corporate Strategy. Close liaison between the planning service and other Council services, as well as external services and partner organisations, is essential to ensure that work is co-ordinated. An effective programme management approach to the preparation of the Local Plan Review will be implemented to ensure the delivery of the Plan in accordance with the timescales set out in this LDS.
- 4.3 Dedicated Officers are taking forward the preparation of Fareham's Local Plan Review and other planning documents.

#### Financial Resources

- 4.4 The Local Plan is a key Council Strategy which will facilitate the delivery or enable many of the Council's priorities and improvement actions.
- 4.5 Costs likely to be incurred in preparing the Local Plan Review have been estimated to inform the budget reports considered by the Executive on an annual basis.

#### Risk Assessment

- 4.6 The program management approach to be employed in the preparation of the Local Plan Review will enable continual review of the risks associated with the delivery of the Local Plan.
- 4.7 Particular risks facing the preparation of the Local Plan Review include staff retention and skills, political decision making, the capacity of outside agencies, major opposition from interested parties, legal challenge, further changes to the planning regulations or guidance, adequacy of budget provision and programme slippage. These risks are considered throughout the process of project management and are reviewed regularly.

### MONITORING AND REVIEW

- 4.8 The Local Plan Review will be monitored through the Authority's Monitoring Report, which will be prepared and published following the collection of annual development

completions data.

- 4.9 If the monitoring report identifies the need for alterations, a revised LDS will be prepared to reflect this.

## Appendices

- Appendix 1**     Timeline for preparing the Fareham Local Plan Review, Statement of Community Involvement and the Authority Monitoring Report
- Appendix 2**     Local Plan Review: Timetable of Key Milestones
- Appendix 3**     Process of Preparing a Local Plan

## Appendix 1

### Timeline for preparing the Fareham Local Plan Review, Statement of Community Involvement and the Authority Monitoring Report

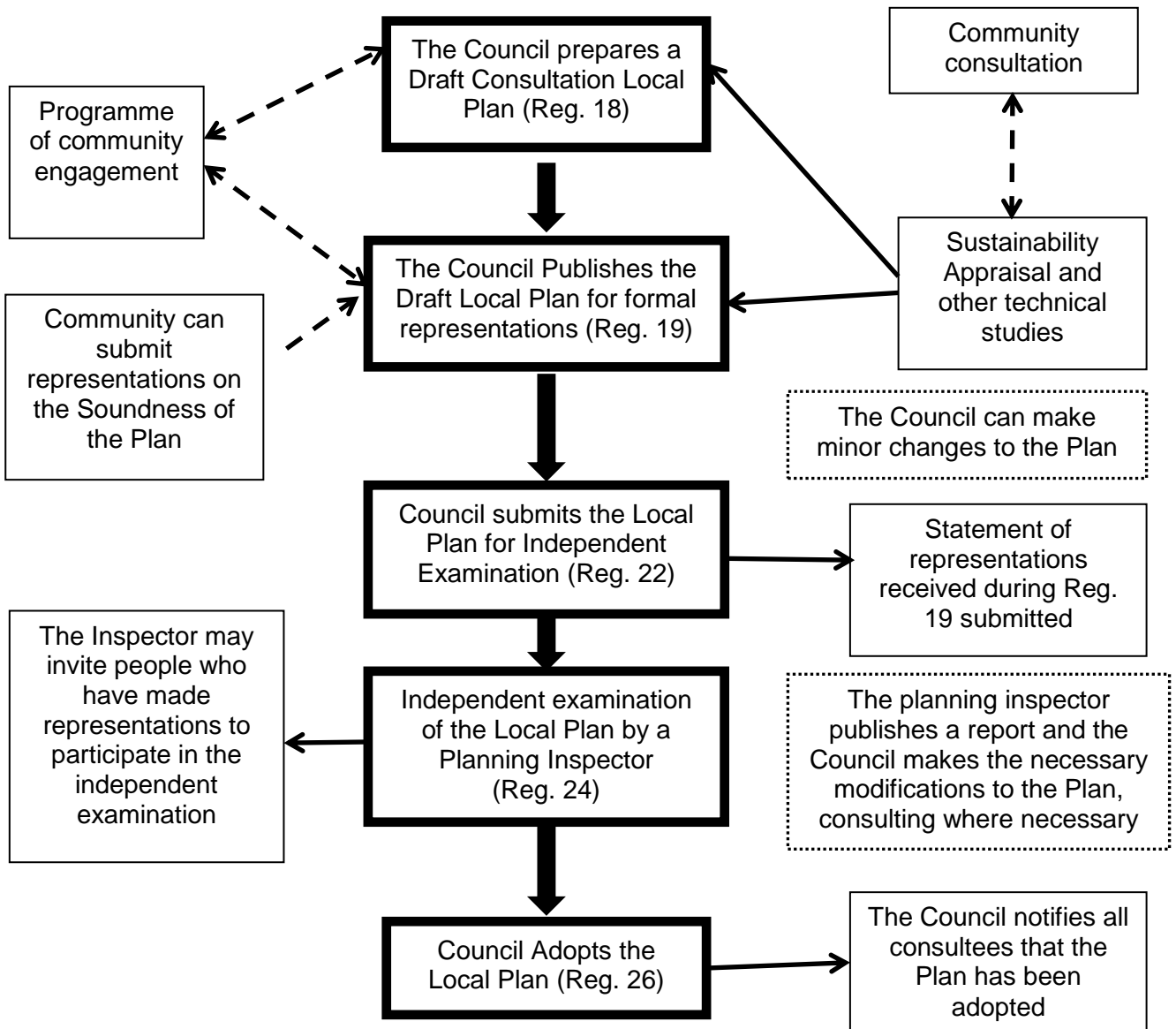
	2016		2017						2018			
	Summer	Autumn	Winter	Spring	Summer	Autumn	Winter	Spring	Summer	Autumn	Winter	
<b>Fareham Local Plan Review 2016-2036</b>	Preparation of Draft Plan (Reg 18)			Draft Plan Consultation (Reg 18)	Preparation of Publication Plan (Reg 19)	Publication Plan Consultation (Reg 19)	Submission of Plan (Reg 22)	Examination (Reg 23, 24, 25)		Adoption (Reg 26)		
<b>Statement of Community Involvement</b>	Draft	Consultation	Finalise & Adopt									
<b>Authority Monitoring Report</b>	Preparation	Publish			Preparation	Publish			Preparation	Publish		

## Appendix 2

<b>LOCAL PLAN REVIEW</b> <b>Timetable of Key Milestones</b>		
<b>Draft Plan: Regulation 18</b>	Scoping contents of Local Plan Review and Sustainability Appraisal (SA). Commissioning and preparing new evidence.	July 2015–July 2016
	Call for Sites to inform preparation of new SHLAA	November 2015 onwards
	Publication of Sustainability Appraisal Scoping Report for Consultation	February–March 2016
	Prepare Draft Local Plan and SA Report	Winter 2015–Autumn 2016
	<b>Consultation on Draft Plan site allocations and options and SA Report (6-8 weeks)</b>	<b>Spring 2017</b>
<b>Publication Plan: Regulation 19</b>	Collate consultation comments and prepare Publication Local Plan Review and Sustainability Appraisal	Spring-Summer 2017
	<b>Public Consultation on Publication Plan and Sustainability Appraisal (minimum 6 weeks)</b>	Autumn-Winter 2017
<b>Submission Plan: Regulation 22</b>	Collate consultation comments and submit Submission of Local Plan Review and evidence base to Secretary of State (for Examination)	Winter 2017
<b>Independent examination: Regulations 23, 24 and 25</b>	Examination	Spring–Summer 2018
	Anticipated receipt of Inspectors Final Report	Summer 2018
<b>Adoption: Regulation 26</b>	Consideration of Local Plan Review for Adoption by FBC	Post-examination - Autumn 2018
Monitoring and review mechanisms	Monitoring of progress of LDS programme undertaken as part of the annual Authority Monitoring Report.	

### Appendix 3

#### Process of Preparing a Local Plan



## Glossary

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**Authority Monitoring Report (AMR)** – a report on how the authority is performing with regard to meeting the timetables for the preparation of Local Plan documents and the performance of planning policies, with the identification of any remedial action to be taken if required.

**Community Infrastructure Levy (CIL)** - a planning charge that local planning authorities can impose on new developments in their area through the Community Infrastructure Levy Regulations 2010 that came into force on 6 April 2010. The money can be used to support development by funding infrastructure that has been identified by the Council and the local community.

**Development Plan** – the development plan sets out the parameters for all development in the Borough. It comprises the Local Plan (Parts 1, 2 and 3), and the Hampshire Minerals and Waste Plan.

**Development Plan Document (DPD)** - Development Plan Documents (DPDs) are planning policy documents which make up the Local Plan. They help to guide development within a local planning authority area by setting out the detailed planning policies, which planning officers use to make their decisions on planning applications. DPDs were introduced as part of the reforms made to the planning system through the Planning and Compulsory Purchase Act 2004. The Core Strategy (2011), Development Sites and Policies Plan (2015) and Welborne Plan (2015) are all defined as DPDs.

**Evidence Base** - studies that are informed by the local community, national policies and background information. An evidence base is the evidence that supports planning documents.

**Habitat Regulations Assessment (HRA)** - is a requirement of the Conservation of Habitats and Species Regulations 2010. It is an assessment of the likely significant effects of the plan on the nature conservation interests of European-protected areas. It seeks to establish whether or not there will be any adverse effects on the ecological integrity of these protected areas as a direct result of the proposals in a plan.

**Local Development Document (LDD)** – Local Development Documents are defined by the Town and Country Planning (Local Planning) (England) Regulations 2012 and include Local Plans, Supplementary Planning Documents (SPDs), the Statement of Community Involvement (SCI) and the Authority Monitoring Report (AMR).

**Local Development Scheme (LDS)** (*this document*) - A public statement / timetable of the Borough Council's programme for the production of Local Development Documents such as the Local Plan Review and Authority Monitoring Report.

**Local Enterprise Partnership (LEP)** - A statutorily established partnership between local authorities and businesses that play a key role in promoting local economic development.

**Local Plan** – spatial planning documents that have development plan status. They cover a range of policy areas that will undergo a process of consultation and are subject to Sustainability Appraisal and independent examination.



**National Planning Policy Framework (NPPF)<sup>6</sup>** - sets out the Government's planning policies for England and how these are expected to be applied. It sets out the Government's requirements for the planning system and provides a framework, within which local people and their councils can produce their own distinctive local and neighbourhood plans.

**Partnership for Urban South Hampshire** - PUSH is a voluntary partnership of the unitary authorities of Portsmouth, Southampton and Isle of Wight; Hampshire County Council and district authorities of Eastleigh, East Hampshire, Fareham, Gosport, Havant, New Forest, Test Valley and Winchester. It has been established to deliver sustainable, economic-led growth and regeneration in south Hampshire.

**Planning Practice Guidance (PPG)<sup>7</sup>** - produced by the government in March 2014, this replaces technical guidance that accompanied PPGs and PPSs.

**Regulations** - The regulations set out detailed requirements for the local planning authority to follow in carrying out their duties under the relevant Acts.

**Statement of Community Involvement (SCI)** – describes how the Council intends to involve the community in the preparation and review of planning documents. It also provides details of how the Council and developers should consult during the preparation and consideration of planning applications.

**Strategic Environmental Assessment (SEA)** – an internationally used term to describe the environmental assessment to be applied to plans, policies and programs to ensure a high level of protection of the environment. This is derived from European Directive 2001/42/EC.

**Supplementary Planning Document (SPD)** – Provides additional guidance and detail to development plan policies for a specific area or a specific topic but is not part of the development plan.

**Sustainability Appraisal (SA)** – An appraisal of the economic, social and environmental impacts of policies and proposals. It incorporates Strategic Environmental Assessment (SEA) – see below. The SA Scoping Report identifies the information needed for the appraisal, and describes the methodology for undertaking sustainability appraisal.

**Sustainable Development** – development that meets the needs of the present without compromising the ability of future generations to meet their own needs.

**Town & Country Planning (Local Planning) (England) Regulations 2012** - Regulations which set out the statutory requirements for preparing local plans.

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<sup>6</sup> The NPPF is accessed at:

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/6077/2116950.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/6077/2116950.pdf)

<sup>7</sup> Planning Practice Guidance is accessed at: <http://planningguidance.planningportal.gov.uk/>



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 05 September 2016

<b>Portfolio:</b>	Policy and Resources
<b>Subject:</b>	<b>Local Service Agreements</b>
<b>Report of:</b>	Director of Finance and Resources
<b>Strategy/Policy:</b>	Corporate Strategy 2011-2017
<b>Corporate Objective:</b>	All Corporate Objectives Apply

**Purpose:**  
To provide an overview of the Council's performance for the 2015/16 financial year.

**Executive summary:**  
The Council's strategic framework includes Local Service Agreements to provide details of actions delivered by individual services. The Local Service Agreements provide an overview of how the Council is performing alongside the Corporate Strategy. This annual review is an opportunity to consider how well the Council is performing as a whole as well as in key service areas.

**Recommendation:**  
That the Executive notes the Council's performance for the 2015/16 financial year.

**Reason:**  
To provide details of Fareham Borough Council's performance for the 2015/16 financial year.

**Cost of proposals:**  
There are no cost implications associated with the recommendations in this report.

**Appendix A:** Local Service Agreements April 2015 to March 2016

**Background papers:** None

**Reference papers:** Corporate Strategy 2011 - 2017

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 5 September 2016

**Subject:** Local Service Agreements

**Briefing by:** Director of Finance and Resources

**Portfolio:** Policy and Resources

#### INTRODUCTION

1. The Council's strategic framework includes Local Service Agreements to provide details of the actions delivered by individual services. The Local Service Agreements provide an overview of how the Council is performing alongside the Corporate Strategy. This report is the fourth update since the Local Service Agreements were implemented in 2012.
2. On the whole, performance across the indicators is comparable or better, when compared with previous years. However, there have been some significant changes in a number of areas as outlined below:
  - a. 69.0% of abandoned vehicles were removed within 2 working days of the expiry of the Removal notice, compared to 83.3% in 2014/15. This reduction in performance follows a significant increase, of over 20%, in the number of reported cases and the number of vehicles being removed increasing from 15 to 29.
  - b. In 2014 a Crime Data Integrity inspection, undertaken by Her Majesty's Inspector of Constabulary (HMIC) of all Police forces in England and Wales, found that incidents of crime were not being recorded correctly. Hampshire Constabulary was found to be the least compliant force. Following the inspection, incidents are being recorded differently, which has resulted in figures showing an increase in reported crimes. There has been an increase in the level of reported crime of approximately 32.6% in 2015, when compared with 2014. The scenarios below provide an idea of how things have changed: -
    - i. Previously if a school had reported a pupil on pupil assault this would have been dealt with in partnership with the school and not recorded. This incident will now be recorded.
    - ii. Broken windows are now recorded as attempted burglaries rather than criminal damage, which means they are now recorded as a crime rather than an incident.

A Gold Command team was setup in 2014 to undertake a more victim focussed style of working in response to the findings of HMIC.

- c. Fareham Leisure Centre saw approximately 47,000 more visitors in 2015/16, when compared with 2014/15. The increase in visitors is largely due to the refurbishment works, to the Leisure Centre, which took place in 2014.
- d. The number of appointments attended on time by the Housing Repairs service was 85.5%. The Housing Repairs service is currently undergoing a number of changes to ensure that there are sufficient resources to meet the future needs of our tenants.
- e. The time taken to re-let Council homes is now being measured in a different way, following a Vanguard Intervention. In 2015/16 it took an average of 52 days to re-let a Council home, but this figure includes all repair and modernisation works undertaken on each property. The time taken previously excluded properties that required significant maintenance, before they could be occupied, so a comparison cannot be made with the figure from 2014/15 or earlier.
- f. Appendix A is a copy of the Local Service Agreement document updated with all details for the 2015/16 financial year.

## **RESIDENTS' SURVEY**

- 3. The Local Service Agreements have been updated to remove the details of the last Residents' Survey. This follows the Executive's decision, in December 2015, that the Residents' Survey will be replaced with quarterly customer satisfaction surveys, focusing on service areas that have been through a Vanguard intervention.

## **FINANCIAL IMPLICATIONS**

- 4. There are no anticipated financial implications associated with this report.

## **CONCLUSION**

- 5. The Council's performance across a majority of the Local Service Agreements is broadly comparable or better than in previous years

## **Enquiries:**

For further information on this report please contact Christopher Cotmore, Corporate Policy Office (Ext. 4552).



**Local Service  
Agreements  
How are we doing?**

**Performance from  
April 2015 to March 2016**

# What are Local Service Agreements?

This document provides an overview of how the Council is performing and provides more detail about the Council's Vision and Priorities as set out in the Corporate Strategy.

## What are the priorities?

- To Protect and Enhance the Environment
- To Maintain and Extend Prosperity
- To ensure Fareham remains a Safe and Healthy Place to Live and Work
- To provide a range of Leisure and Cultural Opportunities for Health and Fun
- To work with key partners to enable and support a Balanced Housing Market
- To build Strong and Inclusive Communities
- To be a Dynamic, Prudent and Progressive Council

## Why do we have Local Service Agreements?

Each priority has a number of measurements that allow the Council to monitor how well it is performing from year-to-year. The information allows the Council to make sure it remains on track in achieving its goals; whilst also providing an opportunity to tackle any issues that right arise.

The Local Service Agreements provide a way for the Council to be open and transparent, by making its performance available to the residents of the Borough.





# Protect and Enhance the Environment

## What is this priority about?

We need to look after our historic buildings and natural environment for future generations. Producing less waste, more recycling and using fewer natural resources are all things we can do to help make this happen.

## What do we aim to achieve?

The improvement actions that we aim to achieve by 2017 are to:

- reduce the quantity of household waste and maximise the amount that is reused or recycled;
- provide leadership to residents and businesses in the Borough to reduce energy, conserve natural resources and save money.



## What else are we doing?

### Planning the future shape of the Borough

- Preparing plans that guide the future use and development of land within the Borough.

### Ensuring high quality development

- Providing planning advice to applicants seeking to undertake development in the Borough.
- Ensuring planning applications meet the Council's policies.

### Conserving and improving public spaces

- Protecting historic buildings and areas, trees and wildlife areas.
- Undertaking environmental improvements in public spaces.

### Managing the coast and responding to climate change

- Keeping the beaches clean.
- Looking after coastal and flood defences.
- Preparing for and adapting to a changing climate.
- Helping residents to improve home energy efficiency.

### **Enabling easy access to well managed public and open spaces**

- Providing and maintaining parks, open spaces, woodlands and allotments for your enjoyment.
- Mowing the grass.

### **Improving local air quality and ensuring land is free from contamination**

- Improving air quality through the local air quality action plan.
- Continuously monitoring air quality.
- Investigating land for contamination.
- Ensuring local businesses do not pollute the environment.

### **Keeping streets and open spaces clean and tidy**

- Cleaning the streets.
- Providing litter bins.
- Removing abandoned vehicles.
- Fining people for littering, dog fouling and fly tipping.
- Providing clean toilets for public use.
- Removing graffiti.

### **Providing a sympathetic and caring burial service**

- Maintaining cemeteries.
- Arranging burials and working in partnership to run Portchester Crematorium.

### **Collecting waste**

- Collecting household, garden, health care waste and recyclable materials.
- Providing assisted collections for households in need.
- Providing chargeable collections for bulky household waste, trade waste and commercial recycling.



## How are we doing?

There are a number of performance measures that are used to show whether the Council is delivering its vision. These include:

### What percentage of household waste is sent for reuse, recycling and composting?

In 2015/16, 32.9% of household waste was sent for reuse, recycling and composting.

This is a reduction of 2.0% on the previous year. This reduction, in recycling rates, reflects national trends.

### How long does it take to deal with incidents of fly-tipping on public land?

In 2015/16, 96.6% of fly tipped waste on public land was removed within five working days.

This is an increase of 0.1% on the previous year.

### How long does it take to remove abandoned vehicles?

In 2015/16, 69.0% of abandoned vehicles were removed within 2 working days of the expiry of the Removal Notice. This is a decrease of 14.3% on the previous year, but follows an increase in the number of reported abandoned vehicles of over 24% and the number being removed nearly doubling.

### How long does it take to remove offensive graffiti from council property?

In 2015/16, 85.7% of offensive graffiti was removed from our property within five working days of any sightings or reports. This is a reduction of 6.0% on the previous year, but follows an increase in the number of cases from 12 to 24.



# Maintain and Extend Prosperity

## What is this priority about?

We will work with our partners to support and promote the economic life of the Borough. Developing and improving lively town and district centres offering a range of shopping, leisure and employment opportunities will be vital to achieving this priority.

## What do we aim to achieve?

The improvement actions that we aim to achieve by 2017 are to:

- work with partners towards the delivery of a successful airfield and aviation-led employment area at Daedalus;
- improve Fareham town centre by providing better shopping, parking, access and public services;
- support economic growth and skills through the Partnership for Urban South Hampshire and the Solent Local Enterprise Partnership.
- develop Locks Heath District Centre to meet the needs of local residents for shopping, community and leisure facilities and to complement neighbouring shopping centres and Fareham Town Centre.



## What else are we doing?

### Enabling employment opportunities

- Securing an adequate supply of land for business development in easy to get to locations.
- Encouraging new businesses and attracting well-paid jobs to the borough.
- Working with partners to enable residents to improve their workplace skills.
- Managing the Council's commercial land and properties.

### Meeting transport and mobility needs

- Providing travel choices that are accessible and environment friendly.
- Supporting the provision of public and community transport.



### **Improving town and district centres**

- Planning a district centre for Welborne and for maintaining the prosperity of Fareham town centre.
- Identifying new sites for business development.
- Carrying out environmental improvements.
- Working in partnership with the Fareham Town Centre Management initiative.
- Supporting the provision of markets.
- Providing a range of off-street parking choices.

### **How are we doing?**

There are a number of performance measures that are used to show whether the Council is delivering its vision. These include:

#### **What percentage of retail space in Fareham Town Centre is occupied?**

In July 2015, 91.9% of the shops were occupied, which represents a 1.2% increase from July 2014.

#### **What percentage of people are claiming Jobseeker's Allowance?**

In April 2016, 0.7% of working age residents in Fareham were claiming Jobseeker's Allowance. The average for the South East for this period was 1.1%.

# A Safe and Healthy Place to Live and Work

## What is this priority about?

We will work with others to continue to provide an environment where people of all ages feel safe. We will also ensure that measures are in place to protect the health and safety of people who live, work or visit the Borough.

## What do we aim to achieve?

The improvement actions that we aim to achieve by 2017 are to:

- Work with our Community Safety Partnership to continue to reduce anti-social behaviour and crime and disorder in Fareham.



## What else are we doing?

### Reducing crime and disorder

- Providing CCTV coverage across the Borough in partnership with Gosport Borough Council.
- Providing community lighting for the safety of pedestrians on the public highway, parks and open spaces.

### Protecting the health and safety of people

- Controlling pests and preventing the spread of infectious diseases.
- Collecting stray dogs and encouraging responsible dog ownership.
- Controlling the pollution of air, land and water.
- Ensuring businesses comply with food safety and health and safety legislation.
- Licensing and checking of premises, vehicles and people to ensure activities are undertaken and provided safely.
- Using powers to ensure residents live in satisfactory housing conditions.
- Ensuring public safety and protecting the community against the consequences of major incidents.
- Providing an emergency out-of-hours service.
- Protecting public health and preventing nuisance.

### Managing highways, traffic and parking

- Assisting Hampshire County Council to manage traffic and keep the highways safe.
- Managing car parks and residents' parking schemes, applying traffic regulations, and taking action against parking offences.

### **Promoting good health**

- Working with Fareham and Gosport Clinical Commissioning Group to improve access to health facilities.

### **Ensuring new and existing buildings are safe**

- Ensuring building works comply with building regulations and safety standards.
- Providing residents with pre-application advice on construction related projects.
- Providing a 24 hour emergency response service for unsafe buildings.
- Ensuring the safe demolition of buildings.

### **How are we doing?**

There are a number of performance measures that are used to show whether the Council is delivering its vision. These include:

#### **Has there been a reduction in the level of crime and disorder?**

In 2014 Her Majesty's Inspector of Constabulary inspected all Police Forces in England and Wales. Crime data was audited and as a result a new way of recording crime was introduced, which has resulted in more accurate reporting and a higher number of incidents being recorded. The crime and disorder rate in 2015 increased by 32.6% when compared to 2014.

#### **How well does the Fareham Community Safety Partnership's performance compare with other similar partnerships in Hampshire?**

In 2015, Fareham's Community Safety Partnership was ranked 3rd out of the 14 Community Safety Partnerships in Hampshire.

#### **What percentage of places for eating out or shopping for food have rating of satisfactory, good or very good (3\* or above)?**

In 2015/16, 96.5% of businesses were rated satisfactory, good or very good, an increase of 1.2% on the previous year.



# Provide Leisure and Cultural Opportunities

## What is this priority about?

We will provide opportunities for residents and visitors of all ages to socialise with other members of our communities; participate in arts and entertainment activities and improve their fitness and health.

## What do we aim to achieve?

The improvement actions that we aim to achieve by 2017 are to:

- provide community facilities in the Western Wards including a swimming pool, cemetery, allotments, parkland and sports pitches;
- modernise community centres and sports pavilions giving priority to Fareham Town;
- develop new and improved parks, play areas and sports facilities.

## What else are we doing?

### Providing leisure and cultural opportunities

- Providing a balanced programme of arts and entertainments activities at Ferneham Hall.
- Providing play equipment to meet the needs of the local community.
- Providing swimming, indoor sport and fitness facilities at Fareham Leisure Centre.
- Providing opportunities for residents and visitors to the Borough to explore the local history of the area.







## **How well are we doing?**

There are a number of performance measures that are used to show whether the Council is delivering its vision. These include:

### **What percentage of adults in the Borough regularly exercise?**

In 2015/16, 40.4% of adults in Fareham took part in sport and active recreation. This is a 3.1% increase on the previous year.

### **How many people have watched a performance at Ferneham Hall?**

In 2015/16, approximately 65,600 people watched performances at Ferneham Hall. A decrease of 500 people on the previous year.

### **How many people visited Westbury Manor Museum?**

In 2015/16, approximately 16,500 people visited the Museum, a decrease of 2,000 visitors on the previous year.

### **How many people visited Fareham Leisure Centre?**

In 2015/16, approximately 639,000 people visited Fareham Leisure Centre, an increase of 47,000 people on the previous year.

# A Balanced Housing Market

## What is this priority about?

We will work with our partners to ensure that the residents of Fareham have access to good quality housing that is affordable and offers a choice of tenures. We will take action to prevent homelessness and help people to secure good quality accommodation. We will support vulnerable people to access housing suitable for their needs and help them to keep their tenancies going.

## What do we aim to achieve?

The improvement actions that we aim to achieve by 2017 are to:

- enable the provision of 500 new affordable homes throughout the Borough by 2017;
- modernise and improve sheltered housing across the Borough, including the redevelopment of Collingwood House, Fareham.

## What else are we doing?

### Supporting and enabling an affordable housing market

- Enabling access to rented homes for people on low incomes and people who are homeless or vulnerable.
- Ensuring that there is enough land for housing development across the Borough.
- Ensuring that all sectors of the community are able to be housed appropriately.
- Working with landlords to maintain housing standards.
- Offering advice and grants to help reduce energy costs.
- Providing home safety and security checks.
- Providing grants to adapt homes to enable people with disabilities to live independently.

### Preventing homelessness

- Providing advice and assistance to prevent homelessness.
- Ensuring that good temporary accommodation is available for homeless people in priority need.



## **Providing access to affordable housing**

- Providing affordable homes for people in housing need.
- Providing a support and advice service to the Council's tenants.
- Repairing and improving the Council's housing.
- Consulting and involving the Council's tenants in the way the service is delivered.

## **Maintaining the Borough's rented housing stock**

- Assessing local housing conditions.
- Providing advice on the legal standards for rented housing.
- Improving standards of Houses in Multiple Occupation (HMOs).
- Reducing the level of hazards under the Housing Health and Safety Rating System.
- Improving home energy ratings under the Standard Assessment Procedure (SAP).
- Bringing empty properties back into use.
- Reducing the number of vulnerable households living in sub-standard homes.
- Working closely with private sector landlords to improve housing conditions and standards of management and maintenance.



## **How are we doing?**

There are a number of performance measures that are used to show whether the Council is delivering its vision. These include:

### **How many new affordable homes have been provided?**

In 2015/16, 72 new affordable homes were provided.

### **How long does it take to re-let Council homes?**

In 2015/16, the average re-let time was 52 days. This includes all repair and modernisation works, including disability adaptations, which need to be completed before a new tenant moves in.

### **How is the Council performing on housing repairs?**

In 2015/16, the Council attended 85.5% of appointments and took an average of 9.6 days to complete a housing repair.

The housing repairs service is currently undergoing a number of changes to establish the right levels of capacity, to meet the needs of our tenants. It is anticipated that the service will be re-designed with the aim of improving overall performance.

# Strong and Inclusive Communities

## What is this priority about?

We will give people greater influence and power over the decisions that affect their lives and build more inclusive communities by providing easy and affordable access to information and services provided by the Council.

## What do we aim to achieve?

The improvement actions that we aim to achieve by 2017 are to:

- tackle the underlying causes of deprivation through projects such as the Fareham Park 'Gateway' Project;
- focus on customer needs and satisfaction through improved communications and targeted service delivery.



## What else are we doing?

### Building stronger communities

- Providing opportunities for local people to get involved in their neighbourhoods.
- Ensuring customers can make their views known to the Council.

### Building inclusive communities

- Making sure all customers can access the Council's services.

### Enabling people to play an active part in society

- Helping vulnerable or disadvantaged people to become involved in community activities and use community facilities.
- Planning and providing community and leisure facilities.
- Providing grants to voluntary organisations.
- Ensuring that people who are eligible to vote are registered to vote.

### Paying housing and Council Tax Support

- Providing a housing benefit and council tax benefits service.
- Investigating all allegations of benefit fraud.

## How are we doing?

There are a number of performance measures that are used to show whether the Council is delivering its vision. These include:

### How long does it take to deal with new Housing Benefit claims?

In 2015/16, it took an average of 9 days to process new claims, an improvement of 1 day on the previous year.

### How long does it take to deal with new Council Tax Support claims?

In 2015/16, it took an average of 10 days to process new claims, this is the same number of days as the previous year.

### How much have we paid out in community funding?

In 2015/16, we paid out grants worth £164,200 in community funding. This is an increase of £52,500 on the previous year.



# A Dynamic, Prudent and Progressive Council

## What is this priority about?

We will make clear decisions that can be understood by all. Action will be taken to improve our openness in decision-making. Above all our priority is to offer good value for money. We will do this by providing high levels of service that gain high levels of customer satisfaction. We will do this and still keep council tax levels low when compared to other district councils.

## What do we aim to achieve?

The improvement actions that we aim to achieve by 2017 are to:

- maximise the value gained from assets that are owned by the Council;
- save money, raise income and work in partnership with others to achieve more for less and continue to minimise council tax increases.



## What else are we doing?

### Managing the Council's resources

- Publishing a statement of the Council's accounts.
- Maintaining effective financial control and internal audit.
- Maximising the rate of Council Tax collection.
- Preventing, detecting and investigating fraud and corruption.
- Putting plans in place to keep our services going in an emergency.

### Ensuring transparent decision making

- Supporting elected members to carry out their role.
- Providing timely access to meeting papers and maximising decisions made in public.
- Setting rules and procedures to be followed by the Council and Committees when carrying out their business.

### Encouraging local democracy

- Registering residents who are eligible to vote in elections.
- Organising elections.
- Reviewing boundaries and election arrangements.

### Ensuring suitable measures are in place to bring about steadily improving services

- Demonstrating continuous improvement and achievement of value for money.
- Maximising partnership arrangements with other organisations to benefit the Borough.
- Reviewing services and achieving better value for money.

## How are we doing?

There are a number of performance measures that are used to show whether the Council is delivering its vision. These include:

### How much Council Tax due is collected?

The Council Tax collection rate for 2015/16 was 98.9%. This is an increase of 0.3% on the previous year.

### How low is Fareham's Council Tax compared to other district councils in England?

Council Tax for a band D property is £1,447.56 a year in Fareham. From this Fareham Borough Council only takes a sum of £145.22 to help fund your services. The majority of the Council Tax is passed on to the County Council, the Police and the Fire Authority.

For 2016/17, Fareham's Council Tax is the 5<sup>th</sup> lowest out of all 201 district councils in England.

### How much of the Business Rates due are collected?

In 2015/16, 99.0% of the business rates due were collected. This is approximately the same rate as the previous year.

### How many people turn out to vote at local elections?

In the last local election (May 2016), 37.4% of the registered electors turned out to vote at the Fareham Borough Council election.

The turnout at the European Union Referendum (June 2016) was 79.6%, which was 7.8% higher than the overall UK turnout figure.

The turnout at the General Election (May 2015) was 71.1%, which was 5.0% above the overall UK turnout figure.



# Strategic Framework

